

## **Meeting Minutes East Bay Unit 502 Board of Directors November 5, 2017**

The meeting of the East Bay Board of Directors was called to order at 11:20 am by President Neal Mazaroff at the East Bay Community Center.

Attending Board Members: Neal Mazaroff, Shirley Rodenborn, Rose Ann Kase, Libby Silver, Russell Rector, Tom Pajak, David Snyder, Amy Bess, Karen Cabrera, Bob Cabrera. Missing: Lynne Bromley, Larry Bowerman, Carol Warren. Also attending was Doug Couchman who will be a Board Member beginning in 2018.

The minutes of September 17, 2017 were approved.

Treasurer David Snyder reported that our balance is \$20,603.14.

The cost of Sectionals next year will be increased because there will be new management at the Masonic Building, and we don't yet have contracts.

Board members been asked to keep the cost of food purchased for Unit Games below \$100.

Tom Pajak reported in his district report that current Treasurer Harvey Brody is ill, and that Jean Barry is his temporary replacement. The district is leasing a new truck for Calvin, and it has been suggested that each unit provide supplies for their Sectional games. We discussed that this would be difficult and that we already pay the district a fee for these services. Next year there will be 5 regionals with one in Modesto. Jackie Zayak has been elected our new District Representative.

Libby Silver, Chairman for the upcoming Unit 502 Sectional, reported that she still needs a volunteer for Saturday pm kitchen duty. It was suggested that perhaps a hired caddy could help.

Amy Bess, in charge of the Christmas Banquet, took suggestions for the menu and asked for volunteers to bring the food.

We agreed to pay for extra help at special unit events.

The Tunnel Tournament will be held next year at the East Bay Community Bridge Center and we need a chairperson.

The board unanimously approved an amendment to the by-laws to extend the term limit for officers from four to five years.

Tom Pajak will update and print an updated new Unit Directory.

Tom will also acquaint us with his many duties for the Unit so that we can take over some of them before his term is up.

Some of Tom's current duties include:

1. Making random hands for Unit Games. [Fred Schwartz volunteered to do this.]
2. Webmaster duties
3. Process month end reports
4. Electronic contact
5. Prepare flyers
6. Write "Forum" column
7. Sell entries
8. Maintain Unit Directory
9. Club manager
10. Email blasts
11. "Forum" advertising
12. Tournament director-in-charge liaison
13. 'Sneak Peek' posting on the unit website
14. Post results of games
15. Post board minutes
16. Computer update/maintenance
17. Helping Doug Handler with website issues

A sign-up sheet was passed for Unit Game food and card making for next year. Tom and Shirley will do the food for January 7 and 21.

Many thanks to retiring board members Karen and Bob Cabrera for all their time and effort!

Our new board members will be Joseph Held and Doug Couchman.

The next board meeting will be January 21, 2018

Respectfully submitted as reported by Rose Ann Kase,

Lynne Bromley

Upcoming events:

Unit 502 Sectional, November 18 and 19.

Holiday Banquet, Dec. 17.

Next Board Meeting, Jan. 21, 2018.